



City of Clinton

Application for Employment

We consider applicants for all positions without regard to race, color, creed, religion, gender, national origin, age, disability, marital status, or any other legally protected status (EOE).

General Information

Name			Date	
Home Address				
Phone		Email		
Position applying for			Are you a citizen of the United States Yes No	
If no, do you have a valid work permit? Yes No		Are you 18 years or older?		Date you can start
Have you ever been employed or applied for employment with the City? Yes No			If yes, when and what position?	
Do you have relatives employed by the City? Yes No		If yes, Name Relationship Position		
Emergency contact name and phone		Have you ever been convicted of a felony? Yes No		
Education and Training				
High School Graduate or General Education (GED) Test passed? Yes No				
If no, please list the highest grade completed				
High School, College, Business School, Military (Most recent first)				
Name and Location	Dates Attended Month/Year	Year Graduated	Degree and Year	Major or Subject
Occupational License, Certificate or Registration	Number	Where Issued		Expiration Date
Occupational License, Certificate or Registration	Number	Where Issued		Expiration Date
Languages Read, Written or Spoken Fluently Other than English				

Veteran Information

Branch of Service	Date of Entry	Date of Discharge
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Special Skills

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Employment (most recent first)

Dates Employed	Employer	Phone Number	
Starting	Address	Hours per week	
Ending	Job Title	Number of Employees Supervised	
Specific Duties			
Reason for leaving			
May we contact this employer?			

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Reason for leaving			
May we contact this employer?			

References: List information of three people with knowledge of your character, work experience, and skills or ability for the position you are applying for. Do not list relatives.		
Name	Telephone	Years Acquainted

All statements made on this application are true and correct. I understand that intentional false statements made on this application will eliminate me from further consideration for employment or will be grounds for dismissal. I authorize the City of Clinton, and all my previous employers, educational institutions, law enforcement agencies, and other organizations named in this application (with the exception of _____) to conduct or participate in an investigation of my personal background, work history, educational credentials and police record as may be necessary to verify the information provided in my employment application and to determine my fitness to hold the position for which I have applied.	
Signature of applicant	
Signature of applicant	Date